

## Communications & Policy Internship Arlington, VA Office

Internships at Shared Hope International allow emerging leaders to apply their knowledge and skills in a professional, non-profit environment. Shared Hope interns are usually undergraduate students looking to make a difference and expand their understanding of the issues surrounding sex trafficking, sex tourism, and policy change. Interns are asked to commit between 24 and 32 hours per week during the course of the semester internship. Hours offer some flexibility, depending on program and course requirements. Course credit is available. All internships are unpaid but offer a monthly travel stipend.

Interns at the Arlington, VA office primarily assist with projects connected to our various programs. Interns assist in a wide range of tasks including (but not limited to) communications, media relations, public awareness, research, program development, and public policy. Internships are less than 25% administrative tasks, and consist of information gathering, policy projects, staff support, event planning and logistics, design, writing projects, and occasionally a special project. These special projects are designed and completed by the intern with staff guidance. This provides interns with a solid portfolio piece and experience in what project development and management looks like in a small NGO (non-government organization). Interns have the opportunity to take part in local awareness events, press conferences, Congressional hearings/briefings, roundtable discussions, symposiums, and other events in the anti-trafficking community that encourages them to network with leading professionals.

### If interested, please submit:

- Cover Letter: state your goals for an internship term of service with Shared Hope International, and specifically answer each of the following questions:
  - How would working with Shared Hope assist in the advancement of your professional career, and what do you hope to gain from your experience?
  - What relevant skills do you have?
  - Have you ever had experience with the issue of trafficking, forced prostitution, or sex tourism?
- Resume or Curriculum Vitae (CV)
- *Recommendation Letter: Please include one professional or academic recommendation letter and the contact information for your reference.*

Please send an email with your cover letter, resume, and recommendation letter to Camryn Peterson, Programs Administrator (Camryn@sharedhope.org). Electronic submission is preferred. If you have any questions, please feel free to contact us at 703-351-8062.

### Application Deadlines:

- Spring semester: November 15
- Summer semester: April 15
- Fall semester: August 15